



WEIMARANER ASSOCIATION COMMITTEE STANDING ORDERS (FOR OFFICERS & COMMITTEE MEMBERS)

The term "Committee member" shall include the Officers and Members of Sub-committees as applicable.

These Standing Orders are intended to regulate the conduct of the members of the Committee in the pursuance of their duties in the service of the Association and its Members. Nothing in these Standing Orders shall place any matter beyond the competence or initiative of the membership to determine in accordance with the rules of the Association. Subject to the rules of the Association it is behoven on each and every Committee Member to offer such assistance to members with their enquiries as is practicable. Changes to these Standing Orders are a matter for the membership in General Meeting.

1. All matters discussed in Committee must be considered confidential and shall not be discussed outside of Committee. Any matter that the Committee agrees should be made known to the membership will be disseminated through the appropriate functional secretary, or financial matters through the Hon. Treasurer, using the Newsletter and/or Breed Correspondents, and/or by direct communication via email bulletin. Social Media may be used as appropriate but is not an official channel. When an Association member has asked a Committee member to raise a particular matter in Committee, that member may take the answer back to that member.
2. Committee members shall not commit the Association either financially, or otherwise, without the prior agreement of the Committee.
3. Committee members shall advise the Secretary prior to a committee meeting if they are unable to attend. A Committee member who fails to attend three consecutive meetings (excepting one virtual attendance) without a satisfactory explanation will be deemed to have resigned from the committee. Such a deemed resignation will debar that committee member from standing for re-election at the very next AGM.
4. Any Officer or Committee Member found to be in breach of the Rules or Standing Orders of the Association without reasonable cause, shall be deemed to have resigned from the committee. Such a deemed resignation will debar that Officer or Committee Member from standing for re-election at the very next AGM.
5. The roles and responsibilities of Officers and Committee Members (elected and/or co-opted) shall be described in the current WA Handbook of Roles & Responsibilities. These are intended to define, inter alia, an overview of the roles, responsibilities and where appropriate, the specific deliverables of each role, supplementary to the functional duties and obligations imposed by the rules, standing orders and the usual conventions of committee work.
6. Committee members should make every effort to attend and assist with Association events and functions. The committee shall have the power to arbitrate in cases of dispute between members when asked by both parties to do so.

7. All press matters will be dealt with by the Officers of the Association or by other designated persons who will take cognisance of the views of the Committee. When writing to the press or an official body, Committee members will not mention or use their committee position without the prior expressed permission of the Committee.
8. All routine correspondence with the Kennel Club will be conducted by or authorised by the Hon. Secretary, excepting routine show matters which may be conducted by the Show Secretary and routine working/field matters which may be conducted by the Field Trial Secretary. Routine financial matters may be conducted by the Hon. Treasurer. On non-routine matters where the advice of the Kennel Club is being sought, these may be conducted through the Officers of the Association only.
9. Committee members are not expected to propose or second a member of their family or their joint member for election to the Committee.
10. Committee members are not ordinarily expected to hold office or be a committee member of any other canine society solely for Weimaraners. By permission of the Committee this restriction may be temporarily lifted.
11. Committee members shall declare any personal interest in any item due for discussion by the Committee and shall not take part in any such discussion without the prior approval of the Committee.
12. Any Committee member who is adjudged bankrupt shall immediately resign from the Committee.
13. Any monies received on behalf of the Association by a Committee member shall be sent to the Hon. Treasurer within 7 days of receipt. Alternatively, such monies can be paid into the Association's bank account within 7 days and full details immediately sent to the Hon. Treasurer.
14. Any invoices or other requests for payment required to be paid direct by the Hon. Treasurer, must be sent to the Hon. Treasurer within 7 days of receipt, duly certified for payment or with a note as to why payment should be withheld in full or in part.
15. No Committee member shall destroy or otherwise dispose of any Association papers, correspondence, files or equipment other than in accordance with the express instructions of the Hon. Secretary or other officer. Upon ceasing to hold office for whatever reason, all such items belonging to the Association will be returned to the Hon. Secretary or dealt with as the Hon. Secretary may deem appropriate.
16. A Committee member, who is not a life member of the Association, whose annual subscription is unpaid by 1st April shall thereupon cease to be a member of the Association and be deemed to have resigned from the Committee but will be eligible for re-election in accordance with Association rules.

Persons consenting to be nominated for election to an office or to the committee, or being co-opted to the committee, agrees to abide by the above Standing Orders whilst serving on the Committee or otherwise holding office in the Weimaraner Association.

Clauses (4) and (5) added by SGM 05/12/2021
Approved by KC letter of 16/12/2021